

**Biathlon Nova Scotia
Annual General Meeting
Sport Nova Scotia, 5515 Spring Garden Road
Friday, 28 May 2010**

Attendees:

Murray Wylie	Shannon Keeping	Brennan Beal
Rick Powell	Jylene Ryan	John Carter
Barb Sand	Sean Hennessey	Cole MacDonell
Bruce Jarvis	Rebecca Rigby	Natalie MacDonell
Colleen Thompson	Patrick Hennessey	Mike MacDonell
Andy MacLean	Clay MacDonell	Hugh Williamson
Michael Castein	Vangie Beal	

Proxy:

Erin Sand	Peggy Falkenham-Boutilier
John Arnett	Ashley Wambolt
Brian Seidel	Amy Wambolt
Judy Saikaly	

Regrets:

Eric Bolland

The President called the meeting to order. Murray indicated the agenda was as promulgated (and attached) and that a quorum was present.

Reports

1. Memberships – Murray reported on the standing of membership. There are a total of 129 members of which 25 are Cadets, 20 coaches and 39 officials. Murray used the primary job of the member to determine the classification of the membership, i.e., coach versus officials for those with double qualifications. There are two clubs in Nova Scotia: one in Truro and one at Martock. Murray is trying to constitute a club in Sydney.

2. Financial – The Income Statement and Balance Sheet was tabled and attached to these minutes.
 - a. The starting balance as of Jan 2010 was \$13,000 carried over from last year. The money was generated from NS HPP annual funding, Support for Sport and Sport NS grants, Eastern and Provincial Championships, and Biathlon Memberships.
 - b. Mr Hennessey inquired about the balance being carried over from last year. Murray and Bard explained that the Financial Program on a calendar year (Jan to Dec). At the moment is based upon a program provided by Sport NS. This program is extremely simple and as such is limited flexibility. This is an area that will be reviewed in the coming year to provide a more manageable system for our Treasurer and our PSO.
 - c. Barb moved and Mr Carter seconded that the income statement be approved as presented. Carried.
3. Budget – Murray presented both this past year's budget and proposed a budget for 2010-2011.
 - a. Currently there is a NS HPP grant of \$3,850 for a fall High Performance Camp.
 - b. Rick asked if the excess grant money could be carried over and used in the current year. The answer is yes.
 - c. Shannon asked if any clubs get some of the Biathlon NS funds. Murray explained that Biathlon NS does not provide funds to the clubs, but that the clubs could apply for their own grants through Sport NS, and other sources which are shared with the Clubs as these become known to Biathlon NS.
 - d. Mr Hennessey inquired about the balance of the grants. Murray explained that some of the grant funds were waiting to be used.
 - e. Murray moved and Bruce seconded the budget for 2010-11 be approved as presented. Carried

Schedule

4. Bruce stated that all items will be posted to the Biathlon NS website.

4-6 Jun Biathlon PE Camp, Brookvale
27-29 Aug Atlantic Biathlon Training Camp, Miramichi, NB
15-17 Oct NS High Performance Camp, Martock (details and timings TBC)
13-14 Nov Cadet Zones, various
07-09 Jan Atlantic Cup #1, Charlo, NB
14-16 Jan Atlantic Cup #2/NS Provincial Biathlon Championships, Martock
04-06 Feb NS/PE Cadet Provincials, Brookvale, PE
Eastern Canadian Biathlon Championships, Valcartier, PQ
10-19 Feb 2010 Canada Winter Games, Martock
25-27 Feb Atlantic Cup #3, Brookvale, PE
05-12 Mar National Cadet Championships, Valcartier, PQ
21-27 Mar Canadian Biathlon Championships, Charlo, NB

5. The selection of the CWG teams will consist of four junior men and four junior women with one alternate each by end Jan 2011. Bruce has been developing the selection criteria document will come into effect at the end of the AGM and posted to the website. A short discussed ensued and Bruce indicated he would incorporate the discussion items in the final document prior to it being posted on the webpage.
6. Mrs MacDonald asked if there were not enough members to form a team what would happen. Murray stated that if there are not enough members then the individuals would compete as individuals. The overall numbers will only impact whether or not NS could field Relay Teams.

CWG Update

7. Murray indicated that a Technical Building will be built in time for the Games. Generally the layout of the top floor will be similar to the snowboarding building; however, a meeting to discuss the layout and functionally of this building is scheduled prior to this project going out for bids.
8. The NS Biathlon Provincials will be the last training run for the officials. We are still in need of volunteers to be trained as Officials for the 2011 Halifax CWG. Rick is organizing the use of cadets as officials. 31 Oct is the last day to register online for officiating through the 2011 CWG Host Society.

9. Shannon inquired if there would be transport available for the officials. Murray responded that at this time there is no transport available, but is still an issue to be resolved.

Biathlon Organization

10. Murray and Rick approached Lynn Mason with regards to helping NS Biathlon as a strategic planner. Lynn Mason has been involved with Biathlon in various capacities since 1965.
11. Rick reminded the AGM that it was agreed at the 2009 AGM to keep the current executive until after the CWG 2011. The treasurer, Barb Sand is moving, and Murray put forth Jylene Ryan's name for the NS Biathlon Treasure position. There being no further nominations, Jylene Ryan accepted the position.
12. Currently Francis Castein and Christopher White are the Athlete Representatives for NS Biathlon. Athletes were asked to send in names of anybody interested in being a rep. **Editorial Note:** Only Cole McDonnell and Rebecca Rigby expressed interest in being the Athlete's Representatives. This eliminates the need for an election and is implicitly ratified by the Executive as agreed to by the AGM.

Sanctioning the Actions of the Executive

13. John Carter moved and Sean Hennessey seconded the actions of the Executive be sanctioned. Carried.

Honours and Awards

14. The Howe cup was awarded to Chris White, top senior male and Kelsie McLean for top senior female.
15. The President's Cup is an award for overall performance. Francis Castein and Ciaran Dunn were the recipients this year.
16. Murray presented the following organizations that played a critical role in helping Biathlon NS this past year.

- a. Ski Martock – Andy accepted the award
- b. RCUS(A) – Bruce accepted the award
- c. Barb Sand – accepted
- d. The Trail Shop – not present, but Murray will deliver

Murray thanked all of these contributors and to everyone in general who made this past year so successful. He specifically wanted to acknowledge the incredible work and tireless effort put into the development of biathlon in NS by Barb Sand. We hope to see Barb back in some capacity at the 2011 Halifax CWG.

Other Business

17. Brief discussion regarding the loan process of and storing of equipment. Murray is currently looking into the insurance which will further help to decide how we proceed.

18. Mrs MacDonald asked about the selection of the coaches for the CWG. Murray explained that he is currently soliciting interest for coaches, team manager and wax technician.

19. Andy suggested that we build a core program and market and then the coaching would follow. Murray is working on this.

20. Mrs MacDonald also inquired about coaching for the non competitors of Biathlon NS. Murray suggested she look at the programs offered by the clubs as this will most likely be the main mechanism to ensure everyone gets the appropriate level of coaching. This is interrelated to the item above mentioned by Andy.

21. Murray asked if there was anyone interested in being the Director of Biathlon for Martock Nordic Ski Club. We need to identify someone who can champion our sport with this Club at Martock.

22. The Trail Shop donated a set of Race Solomon skis valued over \$600.00 to be raffled off to raise funds to offsetting the athletes cost. Once organized the draw will take place at the fall performance camp.

23. Rebecca Rigby asked if there was a head coach for the CWG. Sean Hennessey also inquired if there were any coaches residing in NS. Murray is currently working on a coaching solution as indicated earlier.

24. Mrs MacDonald asked about the selection process for coaches. Murray explained the process and hopes to have a solution and training plan by end June.

25. Mr Hennessey thanked Murray for helping to develop the Biathlon Program in NS.

There being no other business Colleen moved the meeting be adjourned.

Prepared by: Colleen Thompson, Secretary

Approved by: Murray Wylie, President

